



ROLE DESCRIPTION

MANCHESTER CHAIR

Team: Executive Committee (EC)

Location: UK based

Liaison with: Manchester volunteers and other IUS teams when required

PURPOSE OF THE ROLE

To lead the team organising events and services in the Manchester region.

KEY TASKS

1. Lead the planning and organisation of events and services in Manchester.
2. Offer young Muslims in Manchester a range of mental, physical, social, spiritual and emotionally engaging activities.
3. Organise regular meetings for the Manchester volunteers and keep the team motivated.
4. Liaise with existing/established projects in Manchester such as the North West Majaalis Project.
5. Explore new events & services that IUS could provide in Manchester, including joint project with other youth groups and young professional network.
6. Respond to queries to manchester@ius.org.uk
7. Support the activities of the VOU, Blood Donation and Summer Camp teams in Manchester when required
8. Coordinate with the Treasurer, Fundraising and Membership Officers to raise funds and maintain links with Manchester-based donors.
9. Identifying educational, social and spiritual gaps in the community and addressing them appropriately.
10. Mentoring volunteers with less experience and not quite familiar with the Islamic teachings

ESSENTIAL SKILLS

Excellent planning and organizational skills.
Able to work on multiple projects at one time
Strong communication skills
Able to work on own initiative
Commitment and adherence to the Islamic Laws
Awareness of the discussions and events in the community
Good connection and contacts with different mosques, centres and scholars

DESIRABLE SKILLS

Have contacts with other Manchester youth groups and young professional networks.
Experience of being involved in other youth organisations or related Islamic works
Good knowledge in Islamic studies
Regular contact with scholars in Manchester and other cities to ensure continuous guidance.
Good connection and contacts with leaders of other communities and religious groups

If you are interested in taking on this role or to find out more information, please email hr@ius.org.uk